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| Your Name | 123 Your Street  Your City, ST 12345  **(123) 456-7890**  [**no\_reply@example.com**](mailto:no_reply@example.com) |
| * **Provide an interesting, exciting summary of your experience. Be crisp, focused, and aim to get the reader excited.**  EXPERIENCECompany, Location — *Job Title*MONTH 20XX - PRESENT Describe responsibilities using actionable verbs and real data. Example: “Implemented XYZ into 4 new countries” Company, Location — *Job Title*MONTH 20XX - MONTH 20XX Describe responsibilities using actionable verbs and real data. Example: “Implemented XYZ into 4 new countries” Company, Location — *Job Title*MONTH 20XX - MONTH 20XX Describe responsibilities using actionable verbs and real data. Example: “Implemented XYZ into 4 new countries”” EDUCATIONSchool Name, Location — *Qualification*MONTH 20XX - MONTH 20XX A little bit more about how your education contributed to this specific job role. Any data of things you accomplished here. School Name, Location — *Qualification*MONTH 20XX - MONTH 20XX A little bit more about how your education contributed to this specific job role. Any data of things you accomplished here. Certification Name — *Qualification*MONTH 20XX - MONTH 20XX What is this certification and why will it be useful as a community manager? PROJECTSProject Name — *Details* What did you contribute to this project? Why is this good for your future employer? Really cater this to them, include specific details. COMMUNITY CONTRIBUTIONSCommunity — *Details* Summarize what you did to contribute to a given community. Include communities you have created yourself. ☺ | SKILLS Skill  Skill  Skill  Skill LANGUAGES English, Spanish, French ENDORSEMENTS “Quote.”  -- **Name***, Role, Organization*  “Quote.”  -- **Name***, Role, Organization*  “Quote.”  -- **Name***, Role, Organization*  “Quote.”  -- **Name***, Role, Organization* |